

MINUTES
NORTH IOWA AREA COMMUNITY COLLEGE BOARD OF DIRECTORS
Regular Board Meeting | July 18, 2024

HELD: 7:00 p.m. NIACC Campus – Pierce Administration Building– Room 100 – 500 College Drive – Mason City, Iowa

1.0 Preliminary/Information Items

A. Call to Order and Declaration of Quorum –President Rottinghaus called the meeting to order at 7:00 p.m. A quorum was declared with the following persons in attendance.

MEMBERS PRESENT:

- 2 - Cathy Rottinghaus, Charles City
- 3 – David Moore, Clear Lake
- 4 - John Rowe, Mason City
- 5 - Doug Krabbe, Osage
- 6 – Andy Julseth, Northwood
- 7 – Stephanie Nettleton, Mason City
- 8 – Debra Hill, Garner
- 9 – Nicki Prantner, Hampton

MEMBERS ABSENT: 1 - David Steffens, Jr., Lake Mills

EXECUTIVE OFFICER: Joel Pedersen

BOARD SECRETARY: Mindy Eastman

RECORDING SECRETARY: Abby Donald

VISITORS:

- ◆ Dr. Rachel McGuire, VP of Student Development and Success
- ◆ Dr. Laurel Klinkenberg, VP of Academic Affairs and Student Learning

B. Additions to the Agenda and Adoption of the Agenda –Joel Pedersen moved to add consent agenda item D. Career Link Program Approval h. West Hancock Community School District. Director Rowe made a motion, seconded by Director Krabbe, to adopt the agenda. Ayes—all. The motion carried.

2.0 Board Items

A. Community Colleges for Iowa Update – ◆ Director Hill shared the following: ◆ She toured the CCFI building in Des Moines and learned of the remodeling plans. She also heard from a lobbyist about the next legislative session ◆ The Community College Trustee conference was held last week; Cathy, Nicki, Dave, Joel, and Debra attended. Debra enjoyed listening to the attorneys’ presentations and provided their information to Joel to share with staff.

B. Legislative Report - ◆ President Pedersen reported that he had his orientation with Emily Shields of CCFI. ◆ Joel Plans to meet with local representatives in October and will stay attuned to the results of the elections. ◆ Concurrent enrollment funding is anticipated to be a topic during the next legislative session.

C. Board Member Forum – Director Moore shared that multiple dentists have contacted him about starting a dental hygienist program.

D. Agenda Items for August Board Meeting – No agenda items were requested.

3. CONSENT AGENDA – President Rottinghaus asked if anyone would like to discuss or remove items from the Consent Agenda. A motion was made by Director Rowe and seconded by Director Moore to approve the Consent Agenda. Ayes-all. Motion carried.

A. Approval of Minutes

- I. Workshop Meeting Minutes and Regular Meeting Minutes – June 20, 2024

B. Financial Report and Actions

- I. Bills for June 2024 and Budget Statements through June 30, 2024 – Director Rowe reviewed the bills this month and found them in order.
- II. Fourth Quarter Investment Report

C. Personnel Items – The personnel recommendations were included in the Board book.

- I. Retirements, Resignations, Terminations, Authorizations, Appointments, Other

D. Action Items

- I. 2024 – 2025 Contract for Educational Services for Concurrent Enrollment Career Link Programs & Courses
 - a. Clear Lake Community School District
 - b. Hampton Dumont Community School District
 - c. Mason City Community School District
 - d. Northwood-Kensett Community School District
 - e. Osage Community School District
 - f. West Fork Community School District
 - g. North Polk Community School District
 - h. West Hancock Community School District
- II. 2024 – 2025 Contract for Educational Services for Provisions of an Entrepreneurship Academy
 - a. West Hancock Community School District
- III. 2024 -2025 Contract for Educational Services for Provision of an Industrial Technology Academy Program
 - a. Hampton-Dumont Community School District
 - b. West Fork Community School District

4.0 Action Items

A. Request for Approval of FY2025 Working Budget –Mindy Eastman requested approval of the FY25 working budget, which was included in the Board. Mindy reviewed the budget with the Board members. A motion was made by Director Krabbe and seconded by Director Nettleton to approve the FY25 working budget. Ayes – all. Motion carried.

B. Request for Approval of 28E Agreement with Garner-Hayfield-Ventura Community School District for Employee Sharing Agreement – Joel Pedersen requested approval of the 28E agreement with Garner-Hayfield-Ventura Community School District to share the services of Tony Englin for the 2024-2025 school year. A motion was made by Director Hill and seconded by Director Julseth to approve the 28E sharing agreement with Garner-Hayfield-Ventura Community School District for Tony Englin. Aye-all. Motion carried.

C. Request for Approval of FY2025 John V. Hanson Center Maintenance Agreement – A memorandum from Mindy Eastman was included in the Board book requesting the approval of the John V. Hanson Center Maintenance Agreement. The agreement is with Forest City Community School District for the 2024-2025 school year. A motion was made by Director Julseth and seconded by Director Prantner to approve the John V. Hanson Maintenance Agreement. Aye – all. Motion carried.

D. Request for Approval of FY2025 Major Purchase Request – A memorandum from Mindy Eastman was included in the Board book requesting approval of the FY2025 Major Purchase Request. The items include the following:

- Soccer Goals - \$11,280
- Lawnmower - \$35,000

Director Nettleton made a motion, seconded by Director Julseth, to approve the FY2025 Equipment Request. Ayes—all. The motion carried.

5.0 Additions to the Agenda – The consent agenda was changed; there were no other changes.

6.0 President’s Report—President Pedersen thanked his team for their support during his first three weeks and provided an update on the cost estimates and timeline of the Franklin County Center.

7.0 Adjournment—Director Rowe made a motion and Director Hill seconded it to adjourn the meeting. Ayes-all. The motion was carried. The meeting adjourned at 7:39 p.m.

Respectfully submitted,

Cathy Rottinghaus., President
NIACC Board of Directors

Mindy Eastman, Secretary
NIACC Board of Directors